

Cleaning Checklist

Kitchen

- Clean and disinfect counters & backsplash
- Clean and disinfect, and polish sinks & faucets
- Clean floors (vacuum, sweep, mop)
- Clean microwave (interior & exterior)
- Clean major appliance exteriors (fridge, oven)
- Clean major appliance interior
- Clean table and chairs
- Dust window sills
- Empty trash and replace liner
- Remove cobwebs
- Wipe baseboards
- Wipe doors, handles & light switches
- Wipe outside cabinets & drawers

Bathroom

- Clean and disinfect towel bars
- Fold and hang towels
- Clean and polish countertops, sinks, and faucets
- Clean exterior of vanities
- Clean floors (vacuum, sweep, mop)
- Clean mirrors
- Clean toilets (inside/out, base, and behind)
- Clean bathtub, shower inside and door
- Dust picture frames
- Dust window sills
- Empty trash and replace liner
- Wipe doors, handles, and light switches

Living Room

- Clean floors (vacuum, sweep, mop)
- Clean coffee tables and side tables
- Clean mirrors and glass surfaces
- Dust furniture (top, front & underneath)
- Dust entertainment centers and electronics (TV, speakers)
- Dust decorative items (vases, sculptures)
- Dust window sills
- Empty trash and replace liner
- Remove cobwebs
- Vacuum/dust upholstery (sofas, chairs)
- Wipe baseboards
- Wipe doors & light switches

Home Office

- Clean floors (vacuum, sweep, mop)
- Clean glass surfaces
- Dust furniture (top, front & underneath)
- Dust personal items (alarm clocks, lamps, books)
- Dust computer monitors and keyboards
- Dust window sills
- Empty trash and replace liner
- Remove cobwebs
- Vacuum/dust upholstery (sofas, chairs)
- Wipe baseboards
- Wipe doors & light switches

