

# Cleaning Checklist

## Kitchen

- ☐ Clean and disinfect counters & backsplash
- ☐ Clean and disinfect, and polish sinks & faucets
- ☐ Clean floors (vacuum, sweep, mop)
- ☐ Clean microwave (interior & exterior)
- ☐ Clean major appliance exteriors (fridge, oven)
- ☐ Clean major appliance interior
- ☐ Clean table and chairs
- ☐ Dust window sills
- ☐ Empty trash and replace liner
- ☐ Remove cobwebs
- ☐ Wipe baseboards
- ☐ Wipe doors, handles & light switches
- ☐ Wipe outside cabinets & drawers

  

## Bathroom

- ☐ Clean and disinfect towel bars
- ☐ Fold and hang towels
- ☐ Clean and polish countertops, sinks, and faucets
- ☐ Clean exterior of vanities
- ☐ Clean floors (vacuum, sweep, mop)
- ☐ Clean mirrors
- ☐ Clean toilets (inside/out, base, and behind)
- ☐ Clean bathtub, shower inside and door
- ☐ Dust picture frames
- ☐ Dust window sills
- ☐ Empty trash and replace liner
- ☐ Wipe doors, handles, and light switches

  

## Living Room

- ☐ Clean floors (vacuum, sweep, mop)
- ☐ Clean coffee tables and side tables
- ☐ Clean mirrors and glass surfaces
- ☐ Dust furniture (top, front & underneath)
- ☐ Dust entertainment centers and electronics (TV, speakers)
- ☐ Dust decorative items (vases, sculptures)
- ☐ Dust window sills
- ☐ Empty trash and replace liner
- ☐ Remove cobwebs
- ☐ Vacuum/dust upholstery (sofas, chairs)
- ☐ Wipe baseboards
- ☐ Wipe doors & light switches

  
  

## Home Office

- ☐ Clean floors (vacuum, sweep, mop)
- ☐ Clean glass surfaces
- ☐ Dust furniture (top, front & underneath)
- ☐ Dust personal items (alarm clocks, lamps, books)
- ☐ Dust computer monitors and keyboards
- ☐ Dust window sills
- ☐ Empty trash and replace liner
- ☐ Remove cobwebs
- ☐ Vacuum/dust upholstery (sofas, chairs)
- ☐ Wipe baseboards
- ☐ Wipe doors & light switches